Committee Charges for 2010-2011:

1. Maintain the Bylaws and Procedures of the SNMTS.

2. Review all proposed amendments to the Bylaws and report them to the Executive Board (EB), as well as the National Council.

Current Working Objectives/Goals:

1. Update SNM Procedure Manual to be consistent with current committee charges.

2. Work with Nominating Committee to ensure election procedures are followed.

Progress of Charge/Objectives/Goals to Date:

1. The NCOR Checks and Balances Task Force requested that the SNMTS Bylaws Committee review the Bylaws can procedures to determine if there was an existing policy for attendance for voting and non-voting members of the NCOR and Executive Board. Upon review, the Bylaws Committee indicated that there were references to attendance, but no formal policy (pg. 11 in the procedure manual). Currently, in the Policy and Procedures it states that members must “attend and be prepared for all NCOR meetings,” it goes on to say “attendance at NCOR meetings should be mandatory.”

The committee has developed proposed language for a new attendance policy for chapter delegates and elected members of the Executive Board and NCOR. The final step is to further define an excused vs. unexcused absence. The final language will be presented to the SNMTS NCOR and Executive Board on a future conference call this fall or during the 2012 Mid-Winter Meeting.

2. The Policy and Procedure Manual is currently under revision. It has been circulated to the various staff liaisons for review and updating of their committee sections. The Bylaws Committee will be reviewing the procedures on their next conference call and have agreed that there will be a formal review of the Policies and Procedures each year.

Additional Goals/Objectives Added for 2010-2011:

1. NCOR Speaker Voting Privileges – the SNMTS Executive Board requested a working group be established to discuss the possibility of making the NCOR speaker a voting position on the SNMTS Executive Board. The Working Group has been formed, with representation from the SNMTS Executive Board, NCOR and Bylaws Committee. The first call will be May 26 and a final report will be submitted to the EB and NCOR during the Mid-Winter Meeting.